2019 John J. Snyder, Jr. Fund for Historic Preservation
Lancaster County Community Foundation

Eligibility Questions

You're applying for the John J. Snyder, Jr. Fund. This fund provides for the restoration, maintenance, and repair of historical structures in Lancaster and Cumberland Counties.

Grant funds may be used for many of the unglamorous things necessary to sustain a documented historical structure owned by a community benefit organization, allowing it to be preserved for future generations.

Is your organization categorized as 501(c)(3) by the IRS?*
Choices
Yes
No

Has your organization completed an independent audit or financial review within the last 12 months?*
Choices
Yes
No

Is your organization registered with the PA Bureau of Charitable Organizations (or exempt)?*
Choices
Yes
No
Exempt

PA Bureau of Charitable Organizations Registration Number
Character Limit: 6

Expiration Date
Character Limit: 10

Reason for exemption or non-registration
Character Limit: 250

Is your organization current on paying its payroll taxes?*
Choices
Yes

No

If you answered "No" to any of the questions above, please stop here because your organization does not meet the eligibility requirements. Otherwise, continue to the next section. If you have any questions, please contact the Program team at 397-1629.

Organizational Profile
Mission Statement*
Character Limit: 500

Does your organization have a conflict of interest policy?*
Choices
Yes
No

Project Information
Project Name*
Character Limit: 100

Grant Request (Dollars)*
Character Limit: 20

Summary of Project*
Character Limit: 500

Application Questions
HISTORICAL SIGNIFICANCE*
Describe the historical significance of the structure. How does the structure tie into the mission of the organization?

Character Limit: 2000

STATUS OF STRUCTURE*
Is the structure registered as a national historical landmark or any other official designation? Does your organization have ownership of the structure? What is the general overall condition of the structure? How is the structure currently utilized?

Character Limit: 2000

NATURE OF WORK*
Describe the nature of the restoration, maintenance, or repair for which you seek funding. How will the project transform your building/organization?

Character Limit: 2000

IMPLEMENTATION PLAN*

What is the plan to implement the project? Include who will perform the work and how they were vetted and selected. What are the goals, tasks, and deadlines for the project?

Character Limit: 2000

PLANNING PROCESS*

Describe how this project fits into a restoration/maintenance/repair plan for this building. Describe that planning process.

Character Limit: 1500

PARTNERS*

List project partners (community benefit, for-profit, or government) including contact name and email for each organization.

Character Limit: 2000

FUTURE NEEDS*

Beyond this particular request, what other restoration, maintenance, or repair needs do you foresee for this structure within 10-15 years?

Character Limit: 1500

FUNDRAISING PLAN*

What is your organization's plan to raise funds needed for a) this project and b) the 10-15 year needs? Describe your organization's success fundraising for and executing similar projects in the past.

Character Limit: 1500

ECOLOGICAL/LONG-TERM BENEFITS*

If applicable, describe any ecological benefits or long-term cost savings associated with this project.

Character Limit: 1500

COMMUNITY CONNECTIONS*

How does your proposal connect with and/or plan to connect with existing community initiatives? Please refer to our list of community plans and initiatives when considering your answer.

Character Limit: 2000

BUDGET DESCRIPTION*

Please share how you would use this grant money. Include any significant expenditures and how they impact your project.

Character Limit: 5000

What else do you want us to know about your project?

Character Limit: 1000

Required Attachments

Completed applications include the following attachments. Please note that if you do not have access to a scanner, you may use the "Fax to File" tool on the left menu. This will allow you to generate a PDF file from a fax.

Restoration/Maintenance/Repair Plan*

Please upload your organization's plan calling for the proposed work.

File Size Limit: 4 MB

Board of directors roster*

Upload a current fiscal year board roster that contains at minimum the name and occupation of each member.

File Size Limit: 3 MB

Independent Audit or Financial Review*

Please upload your entire **audited or reviewed** financial statement, completed by an independent CPA firm, that was completed within 12 months of this application's due date. Please note that a compilation or an IRS Form 990 does not satisfy this requirement.

File Size Limit: 17 MB

Organizational Budget Overview - Current Fiscal Year*

Please upload an organizational budget that contains at least a simple breakdown of expected revenues and expenses.

File Size Limit: 3 MB

Electronic Signature
Are you interested in receiving feedback from Community Foundation staff prior to volunteer review?*

This option is only available for applications submitted two weeks or more before the final deadline.

Choices

Yes, it's more than two weeks from the deadline and I would like staff feedback.
No, this is my final submission.

Note to applicants seeking staff feedback:

Community Foundation staff will review and provide feedback on draft applications submitted through this system by May 3, 2019. Application drafts save but not submitted will <u>NOT</u> be considered for feedback.

On or before May 10, 2019, we'll return your application to "draft" status. You can make any revisions and then re-submit by the final deadline, May 17, 2019.

Signature*
Character Limit: 100

Date*
Character Limit: 10