

Grants of

\$5,000

### Grant Description

The Class of 2023 will include **10 local leaders** ready to embark on extraordinary opportunities. The 18-month program seeks to spark your curiosity for growth and leadership development. The timeline provides supportive group engagement and resources to amplify your personally designed project. Monthly cohort meetings and retreat are required.

### Baldwin Leadership Info Session

**March 31, 2021**

2:30pm – 3:30pm • Zoom

Register at [LancFound.org/grants](https://LancFound.org/grants)

### NEW IN 2021

**Applications welcomed from individuals not employed at a CBO. You must find a CBO to sponsor your application.**



# Eligibility and Application Process

## Eligibility

- Individuals must either be employed or be sponsored by a 501(c)(3) organization that is registered with or exempt from the PA Bureau of Charitable Organizations, and have an annual Form 990
- Audited or reviewed (not compiled, not a 990) financial statement within 12 months, prepared by an independent CPA firm
- A current board of directors' roster
- Funds may not be used for any other purpose than pursuit of the Baldwin Leaders' individually focused program
- Applications are limited to one applicant per organization

## Application Process

- 1 Complete the Letter of Intent (LOI) in the grant portal by **July 14, 2021**. The LOI provides basic organizational information, and a brief description of your project concept.
- 2 After Program Staff approve the LOI, we will provide full access to the grant application through the same grant portal.
- 3 Complete the full application by final deadline: **July 21, 2021**.
- 4 Refer to the Timeline on page 3 for important dates.

## Grant Portal

Available at  
[LancFound.org/grants](https://LancFound.org/grants)

## Evaluation Criteria

### Leadership Capacity

Do the applicant's goals and self-designed program increase her/his/their leadership capacity?

### Self-designed Program

Does the applicant bring a creative approach to her/his/their self-designed program?

### Creative Thinking Skills

Will the program foster the applicant's creative thinking skills?

### Community Benefit

Will the self-directed program impact Lancaster's leadership capacity, as well as the partnering CBO?

### Diversity, Equity & Inclusion (DEI)

Does the applicant demonstrate a commitment to racial equity, inclusion, and social justice? Will the applicant bring a diverse perspective to the cohort of Baldwin Leaders?

# Application and Grant Timeline

## Application Timeline

- **March 3** Application opens
- **June 23** Draft applications due for staff feedback (optional).  
*\*Drafts saved but not submitted will NOT receive feedback.*
- **July 14** LOI Deadline
  - Staff feedback provided; applications returned to draft status for completion
- **July 21** Final applications due at 11:59 pm

## Grant Portal

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## Grant Timeline

Award Notification (yes or no) • **SEPTEMBER 16, 2021 BY 5PM**

Funding Period • **SEPTEMBER 16, 2021 – SEPT 15, 2023**

## Grant Partners Timeline & Reporting

Grant Overview • **OCTOBER 28, 2021 (2:30PM – 3:30PM)**

Completion Report • **DUE SEPTEMBER 29, 2023**

# Workshops & Meetings

## Grant Portal

Available at  
[LancFound.org/grants](https://LancFound.org/grants)

### 2021 Workshops

- DECEMBER 6

### 2022 Workshops

- JANUARY 10
- FEBRUARY 7
- MARCH 7
- APRIL 4
- MAY 2
- JUNE 6
- JULY 11
- AUGUST 1
- SEPTEMBER 5
- OCTOBER 3
- NOVEMBER 7
- DECEMBER 5

### 2023 Workshops

- JANUARY 9
- FEBRUARY 6
- MARCH 6
- APRIL 3
- MAY 1



### Virtual Cohort Meetings

- Attendance is required
- Meetings are 2-hrs (the cohort will select the time)
- Tentative retreat planned fall 2022