2024 Partnership Fund

Information Sheet

Grants range from $10,000 - $20,000

 $40,000 available in total

Grant Description

The Partnership Program supports the intentional and formal steps of bringing together multiple community benefit organizations through a merger.

Eligibility Summary

Eligible applying organizations must meet the following requirements:

- Serve Lancaster County***** residents without discrimination.
- Current 501(c)(3)****** designation from the IRS.
- Registered with the Pennsylvania Bureau of Charitable Organizations unless otherwise exempt per the Institutions of Purely Public Charity Act.
- Complete IRS Form 990 annually.
- Annual audit or a financial review by an independent CPA is within the last 12 months.
- In good standing with all existing awards and contracts with the Lancaster County Community Foundation.
- Provide organizational Non-Discrimination Policy meeting all federal requirements as it applies to your type of organization [(FAQs)](#).
- Be aware of the Community Foundation's [Anti-Hate policy](#).

*The John J. Snyder Fund also serves Cumberland County, building must be owned by the CBO
**The Clean Water Fund also grants to municipalities

Application Process

1. Complete Letter of Intent (LOI) in the grant portal at Lancfound.org/grants. The LOI provides basic organizational information, and a brief description of your project concept. Please note the LOI will ask for a Memorandum of Understanding outlining intent to merge at the board level.

2. After LOI is approved, we will provide full access to the grant application through the same portal.

3. Complete the full application by the final deadline.

4. Draft applications are eligible for staff review and feedback before final submission.

Grant Timeline

- Application opens: 3/12/2024
- Draft applications due for staff feedback (optional): Min. 4 weeks before final submission
- LOI Deadline: Rolling deadline, no later than 11/22/2024
- Final applications due: Rolling deadline, no later than 12/2/2024.
- Award notifications: 4-6 weeks after submission.
- Grant funding period: One year after award date.
- Completion Report due: One month after end of grant funding period.

Application questions

- Partners – Who are the partners and what are their missions? (1,500 characters)

- Equity and Inclusion - Describe your organizational or project-level intentions to create practices of JEDI (justice, equity, diversity, and inclusion) to advance opportunities and minimize harm to individuals and/or communities. If applicable, how does this project address issues identified in Lancaster's Equity Profile? (2,000 characters)

- Goals and Achievements - What are your goals and how will you evaluate your achievements? (2,000 characters)

- Status – Where are you currently in the process of merging? (1,500 characters)

- Implementation – What are the implementation steps and timeline to put the merger in place? (2,000 characters)

- Spending – How will the grant dollars be utilized? (1,500 characters)

- Other – Is there anything else you would like to share about your project? (1,000 characters)

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